



# भारतीय राजमार्ग अभियन्ता अकादमी

(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

*Indian Academy of Highway Engineers*

(Ministry of Road Transport and Highways, Govt. of India)

A-5, Sector-62, Institutional Area, NH-24 Bypass, Noida-201301, UP, India

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Email: [iahe.training@gmail.com](mailto:iahe.training@gmail.com), Website: [www.iahe.org.in](http://www.iahe.org.in)

All communications to this office should be addressed to the Director by designation and not by name

IAHE/Admin/ 26 /Consumables NIQ/Computer Items /2015-16

Dated: 19-11-2015

## Notice Inviting Quotations (NIQ)

To,  
As per list identified  
through Internet/ local enquiry  
& web site of IAHE

Sub: Supply of Computer items to Indian Academy of Highway Engineers (IAHE), Noida.  
Sir,

Your quotation may be submitted to Director in sealed envelope so as to reach by 04-12-2015-, 1500 hrs in the format as given at Annexure-I (in the letter head of agency) as per the following terms and conditions for supply of Computer items to IAHE. In the quotation, the letter number and date of this NIQ may be mentioned.

### Terms & conditions

1. The Agency submitting quotation should have valid PAN and Sales tax registration number. Agencies are required to submit proposals in 2 covers. The **first cover** shall contain a copy of PAN Card and Sales tax registration and security deposit of Rs. 20000/- in the form of Demand Draft/ Bankers Cheque of a scheduled bank drawn in favour of Indian Academy of Highway Engineers payable at Noida. The **second cover** shall contain the Financial Quote/ Quotation as given at Annex-1. The first cover shall be opened at first and agencies who have submitted PAN Card, Sales tax registration certificate & Security deposit shall be eligible for opening of the second cover i.e. the cover containing the Financial Quote. The work shall be awarded to the firm submitting the **lowest Financial Quote (Grand total price)**. Both the covers should be enclosed in a third cover with "Quotation for supply of Computer items in response to IAHE's NIQ bearing no. IAHE/Admin/26/Consumables NIQ/Computer Items/2015-16 dated 19-11-2015"
2. Security deposit of bidders except lowest bidder is returnable in the form of a cheque or online transfer to bidder's account not later than 15 (Fifteen) days from the date of opening of financial proposal. The security deposit of the successful firm (lowest bidder) will be released within 7 days from supply of all items mentioned in the annexure I of NIQ.
3. Any bid not accompanied by security deposit, as mentioned above, shall be rejected by the academy as non - responsive.

4. The IAHE shall not be liable to pay any interest on the security deposit and the same shall be interest free.
5. All the items shall be of approved brand/ make and as per sample available in IAHE. **(Agency is advised to see the sample or seek any clarification before submitting the quotation)** mentioned in Annexure-I of NIQ and have appropriate Guarantee/Warranty given by manufacturer.
6. The rates quoted will be valid for at least six month. In case IAHE requires more quantities of the items mentioned in annexure I, during the validity period then the agency will be bound to supply additional quantities at the same rate.
7. The rates quoted should be inclusive of freight/ all taxes etc., complete and supply should be to the site in the Campus of IAHE (erstwhile NITHE), A-5, Sector-62, Noida, U.P.
8. Supply of all items mentioned in annexure I should be completed within 30 (Thirty) days after issue of supply order. In case the agency fails to supply all the items listed in NIQ with in specified period, than the security deposit is liable to be forfeited.
9. Rates and specification/make/brand for all the items (mentioned in Annexure-I of NIQ) must be quoted by the agency/ firm. If any agency/firm fails to quote the any items, his quotation shall be considered as incomplete and shall be rejected. Evaluation will be done on the basis of Grand total price. Rates must be quoted as per units (Nos, Pkts, boxes) mentioned in quantities column at Annexure-I.
10. Payment shall be made through cheque or NEFT/RTGS within seven days of satisfactory supply of these items. Details of Bank A/c (name of account holder, nature of account, account number, bank name/ branch) shall be specified in the quotation.
11. In case supply is made in parts, part payment would be released accordingly.
12. In case any item is found defective, the same should be replaced with new one within a period of one week.
13. IAHE reserves the right to cancel the NIQ even after receipt of quotations without assigning any reason.
14. Quotation shall be submitted to Director in sealed envelope superscribing **“Quotation for supply of Computer items in response to IAHE’s NIQ bearing no. IAHE/Admin/26/Consumables NIQ/Computer Items/2015-16 dated 19-11-2015”**so as to reach by 04-12-2015, 1500 hrs.

Yours faithfully,



(Sunil Kumar Gupta)  
Deputy Director, IAHE

**Format should be on the letter head of the agency submitting the quotation**

IAHE/Admin/ 26/Consumables NIQ/Computer Items /2015-16 Dated:

To  
**The Director**  
**Indian Academy of Highway Engineers (IAHE)**  
**A-5, Institutional Area**  
**Sector-62, Noida (UP)**

Sir,

Please find our quotation with request to your NIQ bearing no. IAHE/Admin/26 /Consumables NIQ/Computer Items /2015-16 dated 19-11-2015

Sl No	Item details	Brand/make and as per sample available in IAHE	Qty (In Nos)	Rate per unit in Rs inclusive of all taxes and freight	Total amount
1.	Computer cartridge HP Q2612A	HP	02		
2.	Computer cartridge HP 278A	HP	06		
3.	Computer cartridge HP CC 388A	HP	10		
4.	Computer cartridge HP 530A	HP	03		
5.	Computer cartridge HP 531A	HP	02		
6.	Computer cartridge HP 532A	HP	02		
7.	Computer cartridge HP 533A	HP	01		
8.	Computer cartridge HP 410A	HP	03		
9.	Computer cartridge HP 411A	HP	02		
10.	Computer cartridge HP 412A	HP	02		
11.	Computer cartridge HP 413A	HP	02		
12.	RICHO MP6002 – Black Toner	RICHO	10		
13.	RICHO MP2003 ( No. 841933)– Black Toner	RICHO	10		
14.	RICHO MP2003 – Yellow Toner	RICHO	02		
15.	RICHO MP2003 – Cyan Toner	RICHO	01		
16.	RICHO MP2003 – Magenta Toner	RICHO	02		
				<b>Grand Total</b>	
<b>Total quoted amount Rs..... (In words Rupees.....only)</b>					

I accept all the terms and conditions stated in NIQ issued bearing No. IAHE/Admin/ 27/Consumables NIQ/Housekeeping Items /2015-16 dated 19-11-2015



Signature of Authorized Signatory