



भारतीय राजमार्ग अभियन्ता अकादमी
(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)
Indian Academy of Highway Engineers
(Ministry of Road Transport and Highways, Govt. of India)

Detailed Advertisement

Indian Academy of Highway Engineers (IAHE), Noida is the premium National Training Institute for training of highway professionals and registered society under the administrative control of the Ministry of Road Transport and Highways, Government of India. IAHE invites applications for one (1) post of Assistant Manager (Admin), one (1) post of Assistant Manager (Finance/Account) and one (1) post of Assistant Manager (IT) in the Level 8 of Pay Matrix of 7th CPC [Pre-revised: Pay Band-2 Rs.9300-34,800/- + Grade Pay of Rs. 4800/-] with Central DA on Direct Recruitment basis. The number of posts advertised may increase or decrease at the discretion of the Academy.

DETAILS OF ELIGIBILITY CONDITIONS

S. No.	Name of the post	Age Limit	Category	Educational qualification and experience required	Recruitment Criteria
(1)	(2)	(3)	(4)	(5)	(6)
1.	Assistant Manager (Admin) 1 post Group 'B'	Not exceeding 35 years*	Unreserved	Educational Qualification: (a) Essential: Bachelor Degree from a recognized University/Institute. (b) Desirable: PG Diploma/ Degree in Business administration/ Human Resource Development or Degree in Law from recognized University/Institute.	By direct recruitment On the basis of Public Disclosure list of UPSC CSE 2020 dated 01.02.2022 subject to fulfilling the educational qualifications. IAHE reserves the right to invite candidate for interview/ interaction, as per cut off.
2.	Assistant Manager (Finance/Account) 1 post Group 'B'	Not exceeding 35 years*	Unreserved	Educational Qualification: (a) Essential: Bachelor of Commerce from a recognized University/Institute. (b) Desirable: Master's Degree in Commerce / CA / ICWA/MBA (Finance) from a Recognized University / Institute.	By direct recruitment On the basis of Public Disclosure list of UPSC CSE 2020 dated 01.02.2022 subject to fulfilling the educational qualifications. IAHE reserves the right to invite candidate for interview/ interaction, as per cut off.

कृपया ध्यान दें: सभी पत्राचार केवल निदेशक को पदनाम द्वारा संबोधित किए जाएं।/Please note: All correspondence should be addressed to the Director by designation

ए-5, इंस्टीट्यूशनल एरिया, सेक्टर-62, नोएडा (यूपी) - 201 301 (भारत) / A-5, Institutional Area, Sector-62, Noida (UP) - 201 301 (India)

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ईमेल/ Email: director-iahe@gov.in /Website/ वेबसाइट: iahe.org.in



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3.	Assistant Manager (IT) 1 post Group'B'	Not exceeding 35 years*	Unreserved	Educational Qualification: Essential: Bachelor degree in the Computer Science /Computer Engineering/ IT Engineering from a recognized University. Desirable: Master's Degree in any subject in the Computer Science/ Computer Engineering/ IT Engineering from a recognized University.	By direct recruitment On the basis of valid Graduate Aptitude Test in Engineering (GATE) Score in Computer Science and Information Technology Discipline. IAHE reserves the right to invite candidate for interview/ interaction, as per cut off.
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* upper age limit is relaxable as per Govt. of India Rules applicable for different categories

IMPORTANT CONDITIONS

1. Applicant should ensure the following:-

- (i) All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for the post. No inquiry asking for advice as to eligibility will be entertained.
- (ii) **ELIGIBILITY FOR AVAILING RELAXATION IN AGE:**
 - a) A candidate will be eligible to get the benefit only in case the particular caste to which the candidate belongs is included in the list of reserved communities issued by the Central Government.
 - b) The OBC candidates applying for this post must submit valid OBC (Non-Creamy Layer) certificate.
 - c) Further the OBC certificate should clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
 - d) A candidate will be eligible to get the benefit of the Economically Weaker Section (EWS) reservation only in case the candidate meets the criteria issued by the Central Government and is in possession of requisite Income & Asset Certificate based on income for Financial Year (FY) 2021-22 issued after 01.04.2022.
 - e) Candidate's seeking age relaxation as SC/ST/OBC/EWS, shall have to produce/submit a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ST/OBC. They must also ensure that the name of their caste/community and its spelling

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in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site www.ncbc.nic.in, for ST category the list caste for each state is available on the site www.ncst.nic.in and for SC category the list of castes for each state is available on the site www.socialjustice.nic.in). A certificate containing any variation in the caste name will not be accepted.

- f) Candidates seeking relaxation benefits available for SC/ST/OBC/EWS/PwBD must ensure that they are entitled to such relaxation as per eligibility prescribed in the relevant Rules/instructions. They should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the relevant rules/instructions for such benefits and these certificates should be dated earlier than the due date i.e. closing date of the online application.
- g) No change in the community status already indicated in the application by a candidate for this post will be allowed.
- h) On selection of the candidate, medical certificate of health issued by a competent Authority is required to be produced.

(iii) **Selection process :**

For Assistant Manager (Admn.) and Assistant Manager (Finance/Account): On the basis of database of UPSC's Public Disclosure list for CSE, 2020 issued on 01.02.2022. The interested and eligible candidates who had appeared in Interview/Personality test for Civil Services (Main) Examination 2020 but are not recommended for appointment in any service and whose name exists in the above list may apply subject to fulfilling the educational qualifications w.r.t. to the respective posts.

For Assistant Manager (IT): On the basis of valid Graduate Aptitude Test in Engineering (GATE) score in Computer Science and Information Technology discipline as on closing date of advertisement.

However, IAHE reserves the right to invite candidate for interview/interaction, as per cut off subsequently to be decided by IAHE.

NOTE-I: The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be considered for appointment.

NOTE-II: In the event of number of applications being large, IAHE will adopt short listing criteria to restrict the number of candidates for interaction / interview, if called, to a reasonable number by any method to be decided by the Selection Committee.

NOTE-III: The candidates will have to give an undertaking that he/she will sign a bond for serving IAHE for a minimum period of one year from the date of joining the services and not leaving the IAHE. In case, for any reason, he/she quits the service, he/she shall forthwith pay a sum of Rs. 2,50,000/- (Rupees Two Lakhs Fifty Thousand Only) to the organization. For this purpose, IAHE will keep the original documents {Graduation Degree Mark sheet and Degree certificate} of the selected candidates as a security cover for a period of one year from joining the service.

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(iv) **How to apply:** Applications in the prescribed format (**Annexure I and II**), which can also be downloaded from website: www.iahe.org.in may be submitted in hard copy to **“Director, IAHE, A-5, Sector -62 Noida 201301 (UP) by 07.01.2023 (5:30 PM)”**. Receipt of late applications shall not be considered.

IMPORTANT : CANDIDATES ARE ADVISED TO FILL THEIR CORRECT AND ACTIVE E-MAIL ADDRESSES IN THE APPLICATION AS ALL CORRESPONDENCE WILL BE MADE BY THE IAHE THROUGH E-MAIL ONLY. It is clarified that IAHE does not entertain transfer of service bonds in case of selected candidates who are working in any other Government Organization. Therefore, no request/ query in this regard will be entertained

- 2) The applicants are advised to fill the application form carefully in accordance with the eligibility criteria and experience mentioned above. It may be noted that the entire selection process shall be carried out on the basis of the entries made by the applicant in his /her application form and no request shall be entertained under any circumstances for any alteration / modification / change in the entries made by the applicant in the application form.
- 3) It may be noted that in case of multiple application filled by the applicant, IAHE shall consider only the last application filled by the applicant and the entries made therein shall be taken into consideration for processing the recruitment for the said post. Accordingly, the earlier application(s) submitted by the applicant shall be rejected.
- 4) Crucial date for determination of eligibility shall be the last date proscribed for the receipt of applications.
- 5) Candidates belonging to SC/ST/Minority Communities/ladies/PwBD are especially welcome and should apply in large numbers.
- 6) Canvassing or bringing influence in any form will disqualify the candidature.
- 7) Corrigendum or Addendum or cancellation to this advertisement, if any, shall be published only on the website of IAHE. Therefore, the applicants are advised to check the website of IAHE regularly.

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**APPLICATION FOR THE POST OF ASSISTANT MANAGER (ADMN.) / ASSISTANT
MANAGER (FINANCE/ACCOUNT) AT INDIAN ACADEMY OF HIGHWAY
ENGINEERS (IAHE), NOIDA
(UNDER THE MINISTRY OF ROAD TRANSPORT AND HIGHWAYS)**

Recent passport
size photograph

1.	Full Name (in Block Letters)		
2.	Father's/Husband's Name		
3.	Date of Birth in Christian era (in dd/mm/yyyy format)		
4.	Contact details (office, Residence & Mobile) along with Fax Number, if any	Mobile/Tel.	
		Office:	
		E-mail Fax No.	
5.	Permanent Address (with Pin code)		
6.	Address for communication		
7.	a. Religion		
	b. Whether belonging to Minority Community, if yes, please specify		
	c. Whether belonging to SC/ST/OBC, if yes, please specify		
	d. Whether physically disabled, if yes, please specify		
	e. Gender: Male/Female		
8.	Details of Educational Qualifications from Matriculation, onward (enclose a separate sheet, duly authenticated by self signatures and enclosed a copy of certificates/mark-sheets)		
9.	Whether applicant's name exists in the Public Disclosure List of UPSC's Civil Service examination, 2020 issued on 01.02.2022. If yes, please mention the S.No. and score obtained by the applicant in the exam. (Please enclose copy of certificate/mark-sheet, if any issued)		
10.	Details of Computer Knowledge		

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Indian Academy of Highway Engineers (IAHE). I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Place:
Date:

Signature : _____

**APPLICATION FOR THE POST OF ASSISTANT MANAGER (IT) AT INDIAN
ACADEMY OF HIGHWAY ENGINEERS (IAHE), NOIDA
(UNDER THE MINISTRY OF ROAD TRANSPORT AND HIGHWAYS)**

Recent passport
size photograph

1.	Full Name (in Block Letters)	
2.	Father's/Husband's Name	
3.	Date of Birth in Christian era (in dd/mm/yyyy format)	
4.	Contact details (office, Residence & Mobile) along with Fax Number, if any	Mobile/Tel. Office:
		E-mail
		Fax No.
5.	Permanent Address (with Pin code)	
6.	Address for communication	
7.	(a) Religion	
	(b) Whether belonging to Minority Community, if yes, please specify	
	(c) Whether belonging to SC/ST/OBC, if yes, please specify	
	(d) Whether physically disabled, if yes, please specify	
	(e) Gender: Male/Female	
8.	Details of Educational Qualifications from Matriculation, onward (enclose a separate sheet, duly authenticated by self signatures and enclosed a copy of certificates/mark-sheets)	
9.	Education/Technical Qualification along with Valid GATE-score in the required discipline (Please enclose copy of certificate/mark-sheet)	
10.	Details of Computer Knowledge	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Indian Academy of Highway Engineers (IAHE). I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Place:
Date:

Signature : _____