



भारतीय राजमार्ग अभियन्ता अकादमी

(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

Indian Academy of Highway Engineers

(Ministry of Road Transport and Highways, Govt. of India)

A-5, Sector-62, Institutional Area, NH-24 Bypass, Noida-201301, UP,

India

Tel 0120-2400085-86, 2405006-9, Fax 2400087

Email: iahe.training@gmail.com, Website: iahe.org.in

All communications to this office should be addressed to the Director by designation and not by name

IAHE/Admin/05/NIQ/2014-15

13th August 2014

Notice Inviting Quotation (NIQ) for Supply of Air conditioned Cars on Monthly Rate Basis to Indian Academy of Highway Engineers (IAHE) Noida

To,
As per list identified
through Internet/ local enquiry
& web site of IAHE

Sub:- Supply of Air conditioned Car on Monthly Rate Basis to Indian Academy of Highway Engineers (IAHE) Noida

Sir,

Please submit your quotation for supply of **AC Cars of 2012 or later model** for Official use of IAHE in the following format subject to the terms and conditions given below. Quotations shall be submitted in sealed cover to Director IAHE **latest by 21.08.2014 , 3.00 PM.**

Monthly Rate Format

S. No.	Category of vehicles	Kind of Vehicles	Approximate Quantity	Unit	Quoted Rates (in Rs)	
					In Figures	In Words
1	AC Cars	Maruti SX4 / Swift Dzire / Indigo / Toyota Etios	One			
	(i)	Travel upto 3000 km		Per month		
	(ii)	Beyond 3000 km		Per km		

I accept the terms & conditions specified in the NIQ issued vide letter No..... dated

Signature

Name of Authorized signatory with stamp and date

RK Singh

Terms and Conditions

1. The Cars shall be in Excellent Conditions. **IAHE shall hire vehicle from the firm offering the Lowest Monthly Rate (L-1)**
2. The supply order shall be initially for One Year extendable by Two more years ,year by year in which Case the rates for Second Year shall be 5% higher than those for the first year and the rates for Third Year . shall be 5% higher than those for the Second year.
3. **Copies of Service Tax Registration Certificate and PAN Card shall be enclosed with quotations.**
4. The Vehicles supplied should be vehicles registered with Transport Authority in **Delhi/NCR(Noida/Ghaziabad/Gurgaon/ Faridabad) .**
5. Firm should have Income Tax PAN Card & Service Tax Registrations.
6. Driver of Car should have valid driving license and should be well experienced/ acquainted with Delhi/NOIDA Roads, properly dressed and well behaved.
7. Driver should keep Registration Certificate, Pollution Certificate comprehensive Insurance Certificate and other such documents required as per Government rules in force with him always for checking by authorities.
8. IAHE shall not be responsible for damages of any kind for any mishap /accident etc., caused to Car, Driver/Third Party or for challans for traffic rule violations while on IAHE Duty. All liabilities legal/ monetary shall be borne by the firm.
9. IAHE Reserves the right to cancel the supply contract at any time without assigning any reasons . The supplier shall not be entitled to any compensation on account of such cancellations. However Net Dues admissible as per contract shall be paid to the firm. Decision of IAHE shall be final in this regard.
10. In case of deficient service/discontinuation of service the supply order can be cancelled at any time and the firm can be debarred for minimum of 5 years from any future bidding.
11. IAHE reserves the right to obtain supply from other sources.
12. Vehicles supplied shall have valid Permit to ply in Delhi /NCR (Noida, Ghaziabad,Gurgaon and Faridabad) The firm should ensure that the odometer of Car is properly scaled and is kept in proper condition in a tamper proof manner.
13. The Car/Odometer can be checked any time by IAHE and the cost there of should be borne by the firm.
14. Driver should be neatly dressed and should not leave vehicle without the permission of the Officer using the vehicle. Driver shall always maintain a Mobile Phone in working condition at the cost of the firm during entire period of service and should maintain proper etiquette/ Protocol.
15. The firm should give two or more Mobile Telephone numbers for requisitioning service and should always be responsive.
16. Proper record of time/mileage in respect of usage of vehicle shall be maintained.
17. Driver or Vehicle should not be changed without the permission of Officer using the vehicles and the driver should have valid driving license of 3 or more years old.
18. The mileage for use of vehicles starts from assigned place. (IAHE campus or address of officer given for reporting.
19. **All charges towards maintenance/servicing /salary and other expenses of Driver/ fuel or other incidental expenses shall be borne by the firm. In case of breakdown of vehicle the firm will provide replacement immediately.**

Rajiv

20. In case service is not provided on a particular day as per requisition a penalty of Rs 500/- per day shall be levied and recovered from monthly bill . Additional penalty can also be levied for violations of terms and conditions.
21. **Bills shall only be paid in the name of the firm to whom the supply order is issued .**

Yours faithfully,



(M.RITENKUMAR SINGH)
JOINT DIRECTOR,IAHE

For

DIRECTOR,IAHE