



# भारतीय राजमार्ग अभियन्ता अकादमी

(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

## Indian Academy of Highway Engineers

(Ministry of Road Transport and Highways, Govt. of India)

A-5, Sector-62, Institutional Area, NH-24 Bypass, Noida-201301, UP, India

Tel 0120-2400085-86, 2405006-9, Fax 2400087

Email: [iahe.training@gmail.com](mailto:iahe.training@gmail.com), Website: [www.iahe.org.in](http://www.iahe.org.in)

All communications to this office should be addressed to the Director by designation and not by name

IAHE/Admin/12/AMC-Computers/2016-17

15<sup>th</sup> June 2017

### Notice Inviting Quotations (NIQ)

To,

As per list identified  
through Internet/ local enquiry  
& web site of IAHE

**Sub:** Supply of Quick Heal Total Security Antivirus to Indian Academy of Highway Engineers (IAHE), Noida.

Sir/Madam,

Your quotation may be submitted to Director in sealed envelope **so as to reach by 19<sup>th</sup> June 2017, 01:00 PM** in the format as given at **Annex-I** (in the **letter head of agency**) as per the following terms and conditions for supply of **Quick Heal Total Security Antivirus** to IAHE. In the quotation, the letter number and date of this NIQ may be mentioned.

### Terms & conditions

1. The Agency submitting quotation should have valid PAN and Sales tax registration number. Agencies are required to submit proposals in 2 covers. The **first cover** shall contain a **copy of PAN Card, Sales tax registration certificate** and **Security deposit of Rs. 5,000/-** in the form of Demand Draft/Banker Cheque of a schedule bank drawn in favour of Indian Academy of Highway Engineers payable at Noida. The **second cover** shall contain the Financial Quote/ Quotation as given at Annex-I. The first cover shall be opened at first and agencies who have submitted **PAN Card, Sales Tax Registration Certificate & Security deposit** shall be eligible for opening of the second cover i.e. the cover containing the Financial Quote. The work shall be awarded to the firm submitting the **lowest Financial Quote**. Both the covers should be enclosed in a third cover with "**Quotation for supply of Quick Heal Total Security Antivirus** in response to IAHE's NIQ bearing no. **IAHE/Admin/12/AMC - Computers/2016-17** dated **15<sup>th</sup> June 2017**"
2. The rates quoted should be inclusive of freight/all taxes etc., complete and supply should be to the site in the Campus of IAHE, A-5, Sector-62, Noida, U.P.
3. Security deposit of bidders except lowest bidder is returned in original to the bidder's not later than 15 (Fifteen) days from the date of opening of financial proposal. The security

deposit of the successful firm (lowest bidder) will be released within 7 days from supply of item mentioned in the Annex-I of NIQ

4. The IAHE shall not be liable to pay any interest on the security deposit and the same shall be interest free
5. Supply of all **Quick Heal Total Security Antivirus** mentioned in Annex-I should be completed within 03 (three) days after issue of supply order.
6. **Rates for the items (mentioned in Annex-I of NIQ) must be quoted by the agency/firm. If any agency/firm fails to quote the rate, their quotation shall be considered as incomplete and shall be rejected.** Evaluation will be done on the basis of total price. Rates must be quoted as per units (Nos) mentioned in quantities column at Annex-I.
7. Payment shall be made through cheque or NEFT/RTGS within a week time of satisfactory supply of these items. Details of Bank A/c (name of account holder, nature of account, account number, bank name/ branch) shall be specified in the quotation.
8. IAHE reserves the right to cancel the NIQ even after receipt of quotations without assigning any reason.
9. Quotation shall be submitted to Director in sealed envelope superscribing "**Quotation for supply of Quick Heal Total Security Antivirus to IAHE's NIQ bearing no. IAHE/Admin/12/AMC - Computers/2016-17 dated 15-06-2016**" so as to reach by **19-06-2016, 1300 hrs.**

Yours faithfully,

  
(Rakesh Kumar)

Technical Officer, IAHE

**Format should be on the letter head of the agency submitting the quotation**

Letter No.

Dated:

To

The Director  
 Indian Academy of Highway Engineers (IAHE)  
 A-5, Institutional Area  
 Sector-62, Noida (UP)

Sir,

Please find our quotation with request to your NIQ bearing no. **IAHE/Admin/12/AMC-Computers/2016-17** dated 15-06-2016.

SI No	Item details	Quantities	Rate per unit	Total amount
1.	Pack of Quick Heal Total Security Antivirus for 10 users with three years validity	6 nos		
<b>Total (Rs.)</b>				
Total quoted amount Rs...../- (in words.....only).				

I accept all the terms and conditions stated in the NIQ issued bearing no. **IAHE/Admin/12/AMC - Computers/2016-17** dated **15-06-2016**.

**Signature of Authorized Signatory**  
**Name of the Firm with stamp and date**

