



भारतीय राजमार्ग अभियन्ता अकादमी

(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

Indian Academy of Highway Engineers

(Ministry of Road Transport and Highways, Govt. of India)

A-5, Sector-62, Institutional Area, NH-24 Bypass, Noida-201301, UP, India

Tel 0120-2400085-86, 2405006-9, Fax 2400087

Email: iahe.training@gmail.com, Website: www.iahe.org.in

All communications to this office should be addressed to the Director by designation and not by name

IAHE/Admin/03/AMC of ACs/2016-17

Dated: 16-06-2017

Notice Inviting Quotations (NIQ)

To,

As per list identified

through Internet/ local enquiry

& web site of IAHE

Sub: Comprehensive Annual Maintenance Contract (CAMC) of Split and Window Air Conditioners of Indian Academy of Highway Engineers (IAHE), Noida.

Sir,

Your quotation may be submitted to Director, IAHE in sealed envelope so as to reach by **07-07-2017, 02.00 PM** in the format as given at **Annexure-I** (in the **letter head of agency**) as per the following terms and conditions for **comprehensive AMC of Split and Window Air Conditioners of IAHE**. In the quotation, the letter number and date of this NIQ may be mentioned.

Terms & conditions

1. The Agency submitting quotation should have valid **Authorized Service Provider of LG Electronic India Pvt. Ltd.**, PAN, Sales Tax registration number and Service Tax registration number (if applicable). Agencies are required to submit proposals in 2 covers. **The first cover shall contain a copy of Authorization letter from LG, PAN Card, Sales Tax registration number, Service Tax registration number (if applicable) and security deposit of Rs. 25000/- in the form of Demand Draft/ Bankers Cheque of a scheduled bank drawn in favour of Indian Academy of Highway Engineers payable at Noida.** The second cover shall contain the Financial Quote/ Quotation as given at Annexure-1. The first cover shall be opened at first and agencies who have submitted **Authorization letter from LG, PAN Card, Sales Tax registration number, Service Tax registration number (if applicable) and security deposit** shall be eligible for opening of the second cover i.e. the cover containing the Financial Quote. The work shall be awarded to the firm submitting the **lowest Financial Quote (Grand total price)**. Both the covers should be enclosed in a third cover with "Quotation for **Comprehensive Annual Maintenance Contract (CAMC) of Split and Window Air Conditioners** in response to IAHE's NIQ bearing no. **IAHE/Admin/03/AMC of ACs/2016-17** dated **16-06-2017**".
2. **Prospective bidders are encouraged to visit the site for proper understanding the scope of work before submitting the quotation. A pre bid meeting shall be held at 11:00 AM on 29-06-2017.**
3. The AMC will be awarded for a period of one year from the date of issue of work order for all items mentioned in the Annexure – I of the NIQ except item no. 9 & 10. **AMC of items no. 9 & 10 mentioned in the Annexure – I of the NIQ will be from 05.08.2017 to 04.08.2018. The AMC may be further extended for TWO more years on yearly basis based on providing satisfactory services.**

4. The rates quoted should be inclusive of freight etc. and exclusive of taxes. Services should be provided at site in the Campus of IAHE, A-5, Sector-62, Noida, U.P. **Tax shall be paid by IAHE to the Agency as per prevailing rate of Govt.**
5. Security deposit of bidders except lowest bidder is returnable in the form of a cheque or online transfer to bidder's account not later than 15 (Fifteen) days from the date of opening of financial proposal. The security deposit of the successful firm (lowest bidder) will be released within a month time after successful completion of the AMC period as mentioned in the Annexure-I of NIQ.
6. Any bid not accompanied by security deposit, as mentioned above, shall be rejected by the academy as non - responsive.
7. The IAHE shall not be liable to pay any interest on the security deposit and the same shall be interest free.
8. Rates for all the items (mentioned in Annexure-I of NIQ) must be quoted by the agency/ firm. If any agency/firm fails to quote any items, his quotation shall be considered as incomplete and shall be rejected. Evaluation will be done on the basis of Grand total price. Rates must be quoted as per units mentioned in quantities column at Annexure-I.
9. IAHE reserves the right to cancel the NIQ even after receipt of quotations without assigning any reason whatsoever.
10. This contract will cover attending to any number of breakdown calls within 24 hours and Three (03) preventive maintenance services in a year during the tenure of the contract. If agency do not attend the breakdown within 24 hrs, a penalty of Rs. 500/- per day on each case will be imposed to him and will be deducted from his bills/security deposit.
11. **All moving parts including compressor, gas filling etc. which requires for the normal functioning of the ACs during the contract shall be filled/replaced free of cost.**
12. **The AMC does not cover any physical damage, the repair/ replacement of plastic parts, electricity distribution boards, MCCB/ MCB/ ELCB, ancillary work such as ducting/ masonry work, cabinet sheet metal panels, shifting of units in part or as a whole.**
13. All the items required for maintenance of the ACs shall be arranged by the Agency, within the scope of the AMC.
14. **Parts should be replaced with same brand/make, whenever required.**
15. Extra caution/protection may be taken and appropriate safety gear be used during the work; IAHE will no way be responsible for any loss of property including physical harm or loss of life in the course of work and no future claim will be accepted regarding this.
16. Any kind of damage/loss of office property caused during the work whether intentional or accidental has to be borne by the Agency.
17. **If any disputes arise due to dealings between the successful bidder and IAHE here to or on account of interpretation of any term of this contract or otherwise due to this contract then the same may be decided by mutual consent otherwise the decision of Director, IAHE will be final and binding to the successful bidder.**
18. **Payments shall be made in three (03) equal instalments at the end of every preventive maintenance (September/October, February/March, June/July).**
19. Quotation shall be submitted to Director in sealed envelope superscribing "Quotation for AMC of ACs of Indian Academy of Highway Engineers (IAHE), Noida in response to IAHE's NIQ bearing no. IAHE/Admin/03 /AMC of ACs/2016-17 dated 16-06-2017" so as to reach by 07-07-2017, 14.00 hrs.

Yours faithfully,



(Sunil Kumar Gupta)
Deputy Director (Training)

Format should be on the letter head of the agency submitting the quotation

IAHE/Admin/03/AMC of ACs/2016-17

Dated:

To

The Director
Indian Academy of Highway Engineers (IAHE)
A-5, Institutional Area
Sector-62, Noida (UP)

Sir,

Please find our quotation with respect to your NIQ bearing no. IAHE/Admin/03/AMC of ACs/2016-17 dated 16-06-2017.

Sl No	Item (Make - Month of Purchase)	Quantity	Rate per unit in Rs inclusive freight excluding taxes	Total Amount in Rs.
1	2.0 ton Split AC of LG Make (Month of Purchase : May 2007)	02		
2	1.0 ton Split AC of LG Make (Month of Purchase : July 2010)	04		
3	2.0 ton Split AC of LG Make (Month of Purchase : July 2010)	20		
4.	1.5 ton Split AC of Voltas Make (Month of Purchase : May 2014)	03		
5.	2.0 ton Split AC of LG Make (Month of Purchase : April 2015)	22		
6.	1.5 ton Split AC of LG Make (Month of Purchase : June 2015)	10		
7.	1.5 ton Window AC of LG Make (Month of Purchase : June 2015)	10		
8.	2.0 ton Split AC of LG Make (Month of Purchase : July 2015)	04		
9.	2.0 ton Split AC of LG Make (Month of Purchase : August 2015)	04		
10.	1.5 ton Split AC of LG Make (Month of Purchase : August 2015)	11		
Grand total Rs.				
Total amount in words Rs.....Only)				
I accept all the terms and conditions stated in NIQ issued bearing No. IAHE/Admin/03/AMC of ACs/2016 dated 16-06-2017.				

Note: Tax shall be paid by IAHE to the Agency as per prevailing rate of Govt.



Signature of Authorized Signatory
Name of the Firm with stamp and date